



# Katherine & District

-SHOW SOCIETY INC-

PO Box 339, Katherine NT 0851  
Ph: (08) 8972 1746  
Email: [mail@katherineshow.org.au](mailto:mail@katherineshow.org.au)  
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## REMOVAL OF RUBBISH

### Preamble

Katherine Show Day falls on the third Friday of July each year.

The Katherine & District Show Society has control of the Showgrounds from 2<sup>nd</sup> July. Preparation and setting up will occur throughout the Showgrounds during this period.

Events on the main arena commence on the Tuesday prior to Show Day and continue through to Saturday evening. Friday and Saturday are the Show Days during which time there will be activities occurring throughout the entire Showgrounds.

Packing up and departure of exhibitors and stall holders occurs predominantly on the Sunday with vacation of the grounds occurring by the Tuesday following Show Day.

"KDSS" means the Katherine & District Show Society Incorporated.

EOI means Expression of Interest

Contracts for Expressions of Interest may be withdrawn or not awarded at the discretion of KDSS.

The successful contractor will not necessarily have the lowest price but will provide a value for money service that will comply with the standards expected of KDSS. Please attach any supporting documentation with your application.

### Show Dates for 2024

|                               |  |
|-------------------------------|--|
| Sunday prior to Show week     | 15 <sup>th</sup> July 2024                       |
| Show Days (Friday & Saturday) | 19 <sup>th</sup> & 20 <sup>th</sup> of July 2024 |
| Final Clean (Monday)          | 22 <sup>nd</sup> July 2024                       |
| Storage of rubbish drums      | 21 <sup>st</sup> – 24 <sup>th</sup> July 2024    |

### Purpose & Scope

The showgrounds encompass all of the area enclosed by the perimeter fencing, including (but not limited to) the main arena and associated yards & enclosures, exhibitor and stall holder areas, sideshow area, food court, racetrack arena, campdraft arena, rodeo arena, spectator areas, grandstand, all pavilions, camping areas and car parks. The showgrounds are to be kept clean and free of rubbish for the duration of the Show and in preparation for handover to the Katherine Town Council on completion of the Show for the purpose of maintaining maximum comfort and safety for the patrons of the Show and in accordance with Work Health and Safety requirements.

### Waste Management & Recycling

The Katherine Town Council have adopted a waste management and recycling strategy. As a result, the KDSS will have special bins for bottles and cans suitable for recycling and we are trying to get a not-for-profit organisation to accept this role. We will place three skips around the grounds for cardboard ONLY. There will also be bins for general waste.

The bin liners are to be 100% degradable such as the ones found here:

<https://www.qispackaging.com.au/bag/garbage-bags-bin-liners/biodegradable-hdpe-green-bin-liners-240-litre-capacity>







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## Schedule

| <i>Instruction</i>  | <i>Date</i>   | <i>Time Required</i>                  |
|---|---|---------------------------------------|
| Distribute 44-gallon drums around grounds including Campdraft and Rodeo arena, Food Court, sideshow area, bar areas, stalls area, camping areas, centre of racecourse and entrances (approximately 200 drums supplied and 8 small bins).  | Sunday 15 <sup>th</sup> July  | By 12 Noon                            |
| Empty all bins on grounds once per day and remove rubbish from showgrounds to skips located inside of Murray Street entrance.<br>Pick up any rubbish on grounds.  | Monday, 15 <sup>th</sup> July<br>Tuesday, 16 <sup>th</sup> July<br>Wednesday, 17 <sup>th</sup> July<br>Thursday 18 <sup>th</sup> July |                                       |
| Empty all bins on grounds twice (once in the morning & once in the afternoon) and remove rubbish from Showgrounds to skips located inside of Murray Street entrance. Pick up any rubbish on ground.   |   |                                       |
| Ensure that all drums are empty and in position and grounds are clean.  | Friday, 19 <sup>th</sup> July   | By 8am                                |
| Empty all drums on grounds, and pick up rubbish on grounds, including an emu bob through the area around the main arena, the Campdraft and Rodeo arenas, Side Show Alley, show bag court, bar areas, roads leading to main entrance and the main street late in the morning and late in the afternoon |   | Throughout the day                    |
| Food Court Bins to be emptied 2 hourly intervals. Rubbish to be removed from Showgrounds to skips located inside of Murray Street entrance.   |   | 10am, 12 Noon, 2pm,<br>4pm, 6pm & 8pm |
| Empty all drums in Campdraft and Rodeo area at 2 hourly intervals   |   | 6pm, 8pm, 10pm & 12<br>Midnight       |
| Ensure that all drums are empty and in position and grounds are clean.  | Saturday, 20 <sup>th</sup> of July  | By 8:00am                             |
| Empty all drums on grounds, and pick up rubbish on grounds, including an emu bob through the area around the main arena, the Campdraft and Rodeo arenas, Side Show Alley, show bag court, bar areas, roads leading to main entrance and the main street late in the morning and late in the afternoon |   | Throughout the day                    |
| Food Court Bins to be emptied 4 hourly intervals. Rubbish to be removed from Showgrounds to skips located inside of Murray Street entrance.   |   | 11am, 3pm, 6pm & 8pm                  |
| Empty all drums in Rodeo area at 2 hourly intervals   |   | 6pm, 8pm, 10pm & 12<br>Midnight       |
| Commence general clean and emu bob of showgrounds   | Sunday, 21st July   |                                       |
| Final clean-up of Showgrounds. Clean and take drums to storage area.<br>Notify KDSS after final clean.<br><i>All drums to be checked for cleanliness and put back into storage.</i><br><i>Drums are to be stored upside down so as not to hold water</i>  | Monday, 22nd July to Wednesday 24 <sup>th</sup> July  |                                       |







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## Requirements

Contractors and staff, or a representative who will distribute the information to contracted staff, are required to attend our site induction process. This can be completed via our induction pack prior to site entry, including a site walk around inspection prior to the commencement of activities at the grounds.

As part of the WHS requirements, all personnel must wear appropriate Hi Vis clothing, including closed in shoes, hats and protective gloves at all times. KDSS will not be responsible for injuries incurred during cleaning and removal of Rubbish from the Showgrounds.

The Rubbish Removal Contractor is not expected to remove industrial waste (motors, roller doors etc). Traders are not permitted to put boxes etc in the 44-gallon drums. Industrial skips will be provided for their use. Please advise KDSS if traders are not abiding by this rule.

Skip bins are hired and located around the grounds; the successful applicant will be informed of the location of the skips during induction. Contractor is welcome to contribute to the discussion regarding location of skips, all input must be through Show Co-Ordinator.

The successful contractor must use a small rigid or tipper type truck or a utility. Trailers are not permitted. Each vehicle must be fitted with a Yellow Rotating Warning Light. Personnel must not travel on this vehicle; all personnel inside the vehicle must wear a seatbelt.

The successful Contractor will be required to supply proof of insurance cover in the form of a "Certificate of Currency". Minimum insurance coverage should be \$10,000,000. An agreement between the successful applicant (the Contractor) and KDSS will be entered into and KDSS shall then inform the Contractor of their nominated representatives and provide contact details. Contractors are to take instructions only from the nominated persons.

All Contractors who will be utilising the services of a subcontractor in order to carry out this scope of works must make this clear in their EOI.

The Katherine Town Council inspector will inspect the grounds and payment will be made subject to the inspector accepting the standard of cleanliness during the Show and on final clean up.

The Contractor is to supply KDSS with the names and mobile telephone numbers of their onsite person in charge and the person who will be second in charge. The contractor is to supply a list of names of their volunteers no later than Monday 1st of July 2024.

*Applications are to be received by 5.00 pm on Friday 5<sup>th</sup> of April, marked "Rubbish Removal".*

